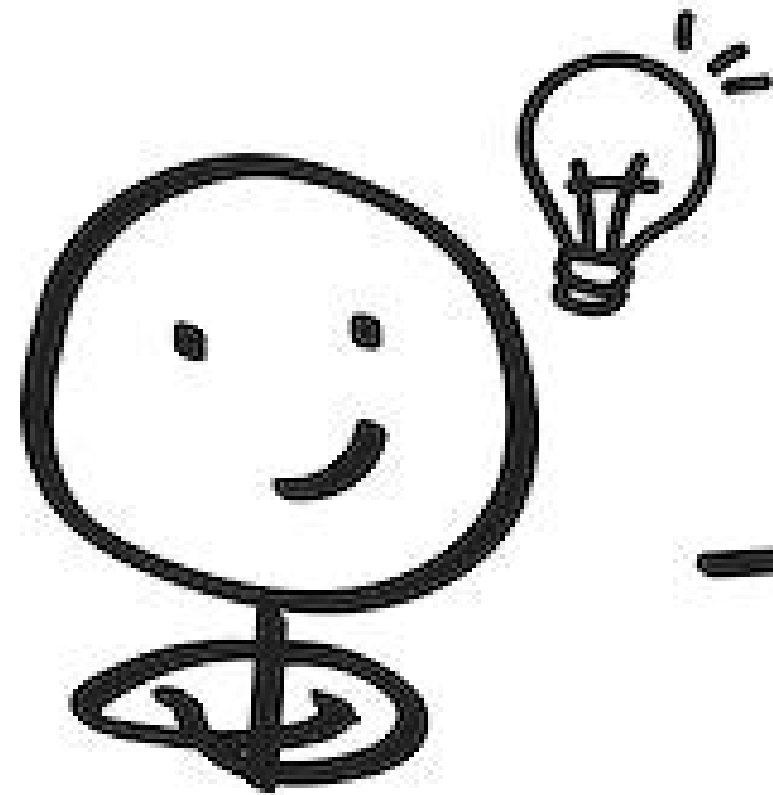
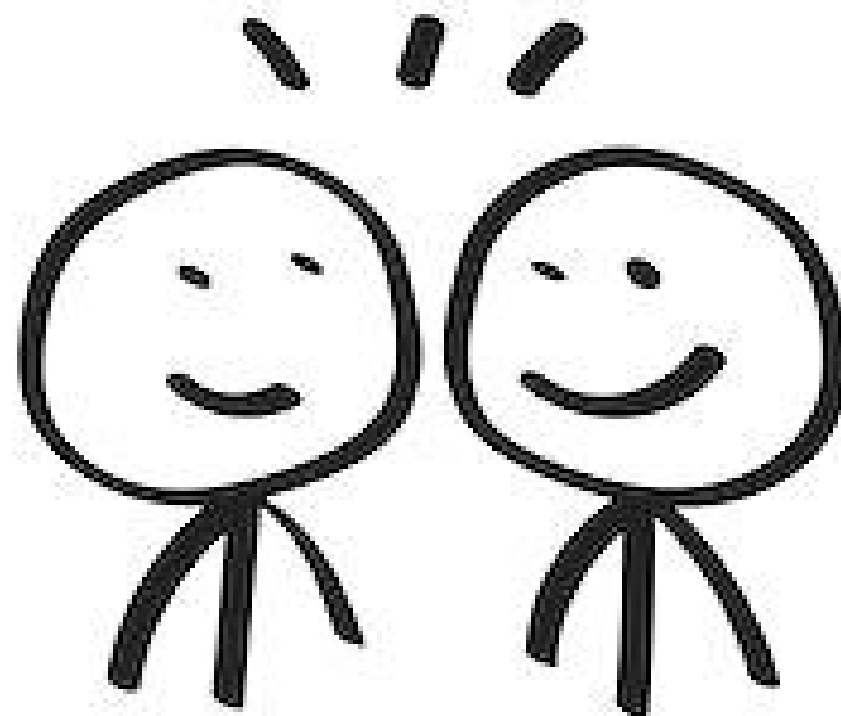


# STARTUP

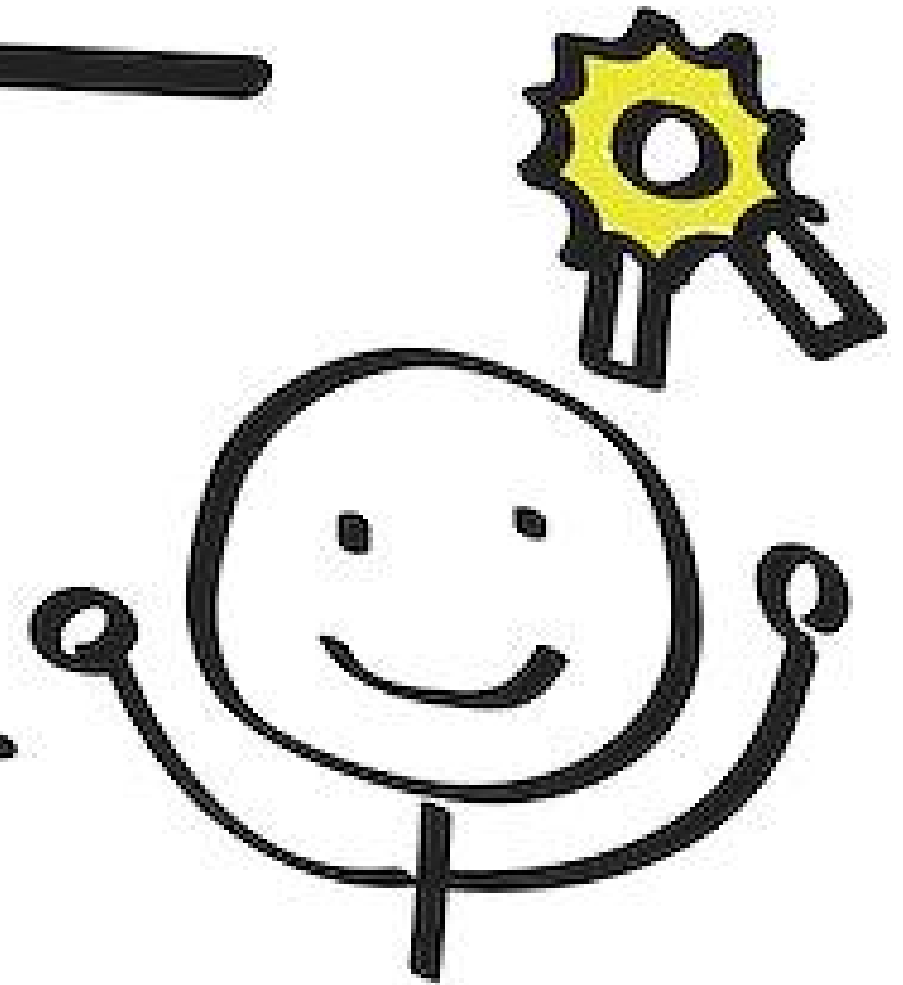
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ideas



teamwork



goals



**Embark on Your Business Journey with  
Ease: Your Partner in Incorporation and  
Beyond**

INDIA

## **A Decade of Excellence with Vijay R Singh and Co.**

At Vijay R Singh and Co., we've been navigating the complex world of taxation, compliance, and auditing for over a decade. With a profound understanding of the startup ecosystem and a rich history of assisting businesses across sectors, we are not just service providers; we are your strategic partners in growth. Our expertise spans taxation, compliances, audits, global accounting, and more, offering a comprehensive suite of services tailored to your success.

## **Comprehensive Incorporation and Compliance Solutions**

Starting your business journey is an exciting endeavor, and we ensure it's also a smooth one. Our services are designed to cover every aspect of Company incorporation and ongoing compliance, structured in Eight main categories:

## Part 1: Incorporation and Other Initial Registration

### Company Incorporation deliverables :

- Company Incorporation
- Director Identification Number (DIN)
- Digital Signature Certificate
- Electronic Memorandum of Association (EMOA)
- Electronic Articles of Association (E AOA)

### Additional Registrations:

- Shop and Establishment Registration
- MSME Registration
- GST Registration
- Professional Tax Enrolment Certificate (PTEC)
- Professional Tax Registration Certificate (PTRC)
- Provident Fund (PF) Registration
- Employees' State Insurance Corporation (ESIC) Registration
- Maharashtra Labour Welfare Fund (MLWF) Registration

## Part 2: Regular Compliance Services

- GST Filings and Compliance
- TDS Compliance
- Professional Tax Enrolment Certificate (PTEC)(Annual) and
- Income Tax Filings and Compliance (Annual) i.e. ITR-6
- Registrar of Companies (ROC) Filing and Compliance(Annual)  
AOC-4, MGT-7,AGM, Board Meeting, ADT-1,DIR-3 KYC

## Part 3: Payroll Services

- Salary structuring
- Appointment Letter
- Monthly Payslips
- TDS return for salary
- Provident Fund (PF) Compliance
- ESIC Compliance
- Maharashtra Labour Welfare Fund (MLWF) Compliance
- PTRC Compliance

A modern office environment with several people working at desks equipped with multiple computer monitors. The office is bright and airy, with large windows in the background. The text is overlaid on the center of the image.

## **Part 4: Monthly Accounting Services**

- Maintenance of Accounts on Tally Prime Software
- Recording of Sales, Purchases, Expenses, and Bank Statements
- Preparation of Receivables and Payables Reports





## Part 5: Audit Services Audit Services

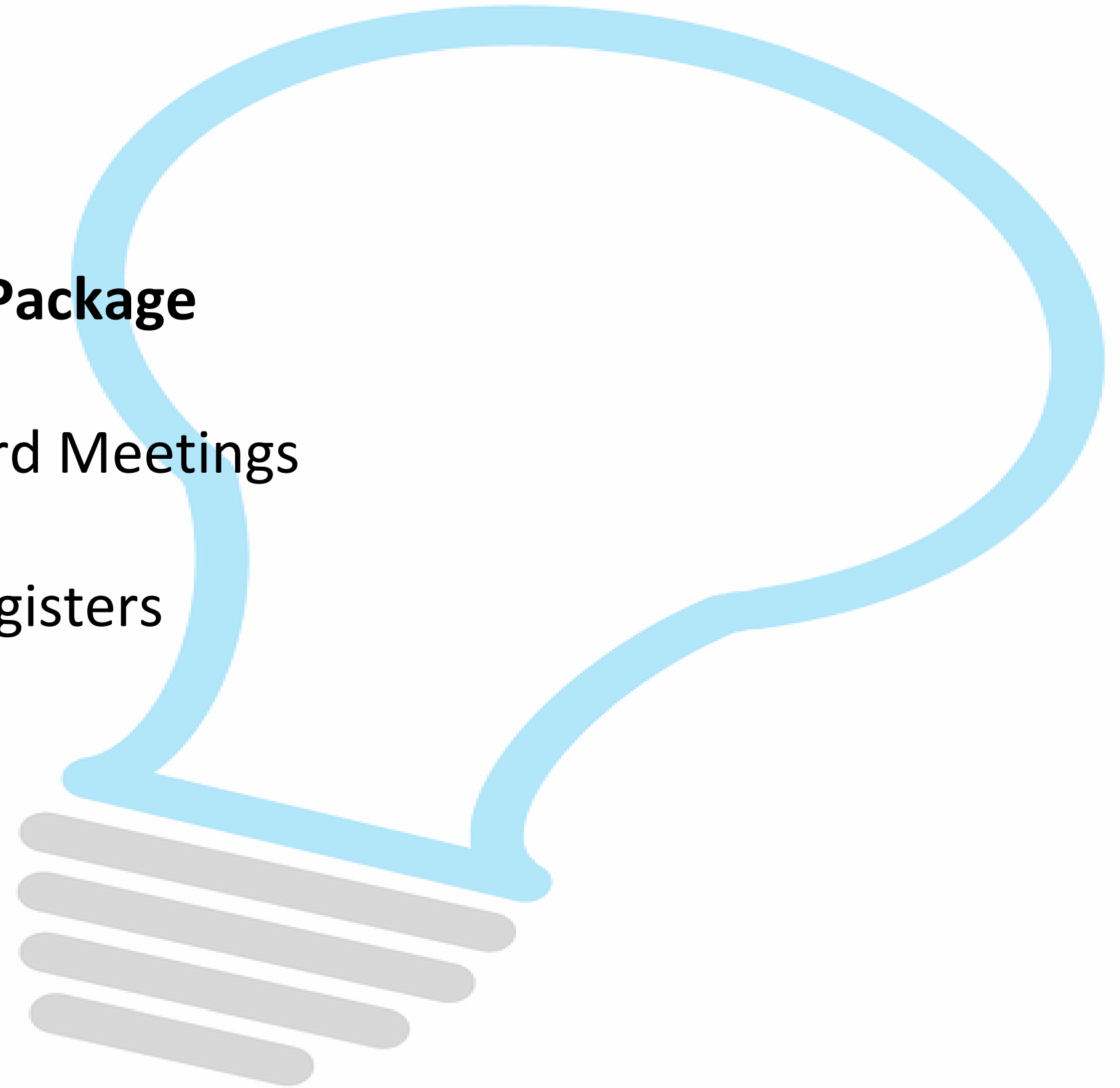
- Income Tax Audit
- Statutory Audit
- Transfer Pricing Audit
- GST Audit

# START

## **Part 6: Secretarial Compliance Package**

- Preparation of Minutes of Board Meetings
- Drafting of Resolutions
- Maintenance of Statutory Registers

# HELP





## Part 7: Foreign Company/Investor Services

- FC-GPR Compliance
- FRA Annual Return with RBI

## Part 8: Other Services

- Trademark registration
- Directors Income tax returns
- PAN Application of foreign national



**\*\*Note:**For further discussions or clarifications, please feel free to contact us. We look forward to the opportunity to serve your accounting and compliance needs.

